

COMMUNITY MEMORIAL HOSPITAL  
REDFIELD, SD 57469  
BOARD OF GOVERNORS MEETING

October 24, 2016

The Community Memorial Hospital Board of Governors held their regular Board meeting on October 24, 2016 in the Board Room at Community Memorial Hospital.

Board members present: Bonnie Wagner, Richard Gallup, Ted Williams, Corey Baloun, and Joe Morrissette. Matthew Owens, M.D via teleconference.

Board members absent: None.

Others present: Michael O'Keefe, CEO/Administrator, Tom Snyder, Avera Vice-President of Managed Facilities, Timothy Bormann, City Attorney, Judy Carroll, Administrative Assistant, Ronald Wren, PA-C and Gabe Gehrke, PA-C.

President Bonnie Wagner called the meeting to order at 5:15 p.m.

A motion was made by Richard Gallup to approve the minutes of the regular Board of Governors meeting held on September 26, 2016, seconded by Joe Morrissette. Motion carried.

The Board of Governors reviewed the Community Memorial Hospital Medical Staff's minutes from the September 20, 2016 meeting. Ted Williams made a motion to approve the Medical Staff minutes, seconded by Richard Gallup. Motion carried.

**Financial Report:**

Michael O'Keefe, CEO presented the September 2016 Financial reports to the Board for review. September 2016 Payroll & Benefits for CMH Campus with Accruals: \$562,993.00.

Corey Baloun made a motion to approve the September 2016 financial reports, seconded by Joe Morrissette. Motion carried.

**CEO Report by Michael O'Keefe:**

Michael O'Keefe, CEO reported that results from the 340B audit should be completed in the next two weeks. The preliminary results indicate that some adjustments will be necessary.

On October 26<sup>th</sup> Strategic Planning sessions will be held. Rachael Sherard, SVP, Avera Rural Health Services and Tom Snyder, VP Network Operations & Strategy will be facilitating the sessions. Three sessions are scheduled: Leaders 4:00p.m.-5:15p.m.; Providers 5:15p.m. - 6:45p.m. and the Board 6:45p.m.-8:00 p.m.

Michael O'Keefe reported that he met with maintenance to discuss critical areas that need to be hooked up to the generator's backup power supply. Muth Electric was here and will present a bid estimate for the additional circuits.

GeoTek Engineering was here to inspect several areas due to the complaints we received regarding an odor in some areas. We are working with a HVAC company to improve the ventilation and the air quality in the building.

The CMH Auxiliary Annual Craft/Vendor Fair was held on Saturday and raised about \$2,000.

The CMH/C Foundation's Gala-dinner/dance will be held on November 12<sup>th</sup> at the Redfield Armory. The Foundation is selling chances for a shotgun and ruby/diamond jewelry set and 300 Club tickets. These events are fundraisers for the Redfield Clinic and Community Memorial Hospital's equipment needs.

On Thursday, October 27<sup>th</sup> there will be a Leadership Training session-Color Code Class. This session will cover different personalities and ways to improve communication skills.

Michael O'Keefe, CEO presented his quarterly report on the progress of the goals for the facility set forth by the Board.

**CMH Board of Governors Meeting  
October 24, 2016**

**Old Business:**

Corey Baloun inquired about ads placed in the paper regarding the insurance companies ending their participation in the network. Michael O'Keefe stated ads were placed in the Redfield Press informing the public that the Redfield Clinic and Community Memorial Hospital are in network and participate in Avera Health Plans, Dakotacare, Sanford Health Plans, Wellmark and other insurance plans.

**New Business:**

Michael O'Keefe, CEO presented to the Board Dr. Adriana Escandon-Sandino's application for appointment to Community Memorial Hospital Courtesy Medical Staff to review. Richard Gallup made a motion to approve Dr. Adriana Escandon-Sandino's application to the Courtesy Medical Staff as presented, seconded by Ted Williams. Motion carried.

**Other Business or Concerns:**

The Avera Management Review Status report was reviewed. Tim Bormann stated that he would like a copy of the report and asked if he could attend the Strategic Planning sessions. Mr. Bormann also stated that he will be attending as many meetings that his schedule allows. Matthew Owens, MD asked if there was a needs assessment conducted in Doland to check if monies would be available through community grants.

Ron Wren, PA-C thanked the Board for his employment contract he was offered.

Recess: 5:58p.m.

Exit: Ronald Wren, Gabe Gehrke, Timothy Bormann, and Judy Carroll

6:01p.m.: Ted Williams made a motion to enter executive session to discuss Employee Salaries and Personnel Issues, seconded by Joe Morrisette. Motion carried.

6:36 p.m.: Exit executive

Richard Gallup made a motion to approve salary recommendations through salary and wage review by CMH, Avera Health and SDAHO effective on pay period ending November 19, 2016, seconded by Ted Williams. Motion carried. Corey Baloun abstained from voting.

Joe Morrisette made a motion to approve the Physician Assistant Employment Agreement between the City of Redfield, d/b/a Redfield Clinic and Ronald Wren, PA-C, seconded by Ted Williams. Motion carried.

6:40 p.m. Meeting adjourned.

The next regular Board of Governors meeting will be held on November 30, 2016 @ 5:15 p.

Judy Carroll, Administrative Assistant

For Joe Morrisette, Secretary