

COMMUNITY MEMORIAL HOSPITAL
REDFIELD, SD 57469
BOARD OF GOVERNORS MEETING

November 30, 2016

The Community Memorial Hospital Board of Governors held their regular Board meeting on November 30, 2016 in the Board Room at Community Memorial Hospital.

Board members present: Richard Gallup, Ted Williams, Corey Baloun, and Joe Morrisette and Matthew Owens, M.D

Board members absent: Bonnie Wagner.

Others present: Michael O'Keefe, CEO/Administrator, Tom Snyder, Avera Vice-President of Managed Facilities, Timothy Bormann, City Attorney, Judy Carroll, Administrative Assistant, and Gabe Gehrke, PA-C @ 5:25p.m.

Vice-President Richard Gallup called the meeting to order at 5:15 p.m.

A motion was made by Ted Williams to approve the minutes of the regular Board of Governors meeting held on October 24, 2016, seconded by Joe Morrisette. Motion carried.

A motion was made by Corey Baloun to approve the minutes of the special Board of Governors meeting held on October 26, 2016, seconded by Ted Williams. Motion carried.

The Board of Governors reviewed the Community Memorial Hospital Medical Staff's minutes from the October 18, 2016 meeting. Joe Morrisette made a motion to approve the Medical Staff minutes, seconded by Corey Baloun. Motion carried.

Financial Report:

Michael O'Keefe, CEO reported that Community Memorial Hospital has been recognized by the National Organization of State Office of Rural Health for excellence in financial strength in the November 15, 2016 publication of the South Dakota Association of Healthcare Organizations Unified Voice.

Michael O'Keefe presented the October 2016 Financial reports to the Board for review.

October 2016 Payroll & Benefits for CMH Campus with Accruals: \$599,524.00.

Corey Baloun made a motion to approve the October 2016 financial reports and refunds, seconded by Ted Williams. Motion carried.

CEO Report by Michael O'Keefe:

Michael O'Keefe, CEO reported that November has been a busy month completing employee reviews, rounding on the Directors and conducting three employee forum sessions. Seventy five employees attended the forums. The employee forum presentation and the information from the three sessions will be made available to the Board and Staff.

Michael O'Keefe stated that he received the results from the consulting firm who conducted the 340B audit. He has a conference call scheduled with the firm next week to review the audit's information.

A Strategic Planning session will be scheduled sometime in January with staff and Community Members to review the data from the Strategic Planning sessions that were held on October 26th.

Michael O'Keefe expressed his appreciation to the CMH/C Foundation for sponsoring the Gala fundraising event. This year's event was very successful raising approximately \$12,000.

A Directors' meeting is scheduled next week to follow up on the Color Code Class. The training session will discuss ways to improve communication skills with different personalities.

Old Business:

Matthew Owens, MD inquired about enhancing the market area and advertising to promote the hospital's Providers and services. Michael O'Keefe reported that he will be attending a meeting tomorrow with the Avera marketing department to discuss the kick off promotions for the facility.

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New Business:

Michael O'Keefe, CEO presented to the Board an insurance premium comparison quote from Rhodes Anderson Insurance for Medical Professional and liability coverage for Drs. Matthew Owens and Kristine Wren for review. The Rhodes Anderson Insurance company provides Avera Health coverage for their physicians and under the Avera Management agreement Community Memorial Hospital employed physicians are eligible for the Avera Health program. The program provides primary limits \$1 mil/\$3 mil per physician and excess limits of \$35 mil shared with insureds. The estimated premium savings over five years is \$10,195. Corey Baloun made a motion to approve the quote from Rhodes Anderson Insurance for Dr. Matthew Owens and Dr. Kristine Wren's Medical Professional and Liability coverage, seconded by Ted Williams. Motion carried. Matthew Owens, MD abstained from voting.

Recess: 6:06 p.m.

Exit: Gabe Gehrke and Judy Carroll.

6:07p.m.: Joe Morrissette made a motion to enter executive session to discuss Personnel Issues, seconded by Joe Morrissette. Motion carried.

6:28 p.m.: Exit executive

No action.

6:30 p.m. Meeting adjourned.

The next regular Board of Governors meeting will be held on December 21, 2016 @ 5:15 p.

Judy Carroll, Administrative Assistant

For Joe Morrissette, Secretary