

COMMUNITY MEMORIAL HOSPITAL
REDFIELD, SD 57469
BOARD OF GOVERNORS MEETING

June 23, 2016

The Community Memorial Hospital Board of Governors held their regular Board meeting on June 23, 2016 in the Board Room at Community Memorial Hospital.

Board members present: Bonnie Wagner, Richard Gallup, Ted Williams, Corey Baloun, Joe Morrisette and Matthew Owens, MD @ 4:38 p.m.

Board members absent: None.

Others present: Michael O'Keefe, CEO/Administrator, Tom Snyder, Avera Vice-President of Managed Facilities, Geoff Durst, CFO Avera St. Luke's, John Wodzinski, CPA Eide Bailly LLP and Judy Carroll, Administrative Assistant.

President Bonnie Wagner called the meeting to order at 4:30 p.m.

John Wodzinski, CPA Eide Bailly representative, presented to the Board the 2015 audited financial statements report of Community Memorial Hospital. John Wodzinski stated that the 2015 Audit report has been submitted to the State of South Dakota Department of Legislative Audit for review.

4:58 p.m.: Exit John Wodzinski.

A motion was made by Richard Gallup to approve the minutes of the regular Board of Governors meeting held on May 23, 2016, seconded by Joe Morrisette. Motion carried.

Financial Report:

Michael O'Keefe, CEO presented the May 2016 financial reports to the Board for review.

May 2016 Accounts Payable/Accounts presented to the Board for payment: \$781,670.82.

May 2016 Payroll & Benefits for CMH Campus with Accruals: \$554,405.00.

Joe Morrisette made a motion to approve the May 2016 financial reports, seconded by Ted Williams. Motion carried.

CEO Report by Michael O'Keefe:

Michael O'Keefe informed the Board that the Employee Healthstream Education is now on line. Healthstream employee education will be accessible and will track the completion of the employees' assignments.

On June 29th the REHPS students will be presenting information on their experiences at the Redfield Clinic and Community Memorial Hospital.

Community Memorial Hospital received notification from the Leona M. and Harry B. Helmsley Charitable Trust final report submitted for the ePharmacy Project Grant has been received and has been accepted.

The flooring in the Physical Therapy Department's treatment rooms is being replaced.

The Dietary Department has revised the menu and charges for the summer for employee lunches.

Old Business:

Bonnie Wagner inquired about the status of the Tobacco Free Facility and Patient smoking policies. Mike O'Keefe reported that he is reviewing the policy's revisions with legal.

Bonnie Wagner asked for an update regarding emergency water supply. Richard Gallup reported that the emergency water supply would be supplied by the City's pumps and wells.

Tom Snyder informed the Board that he will be sending them a Strategic Planning Survey in the couple of weeks.

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New Business:

After reviewing the 2015 Audit report, Corey Baloun made a motion to approve of the 2015 Audit report upon receiving the acceptance of the audit report from the South Dakota Department of Legislative Audit, seconded by Ted Williams. Motion Carried.

Other Business or Concerns:

Matt Owens, MD reported that the State Department will no longer provide the flu vaccines for K-12 children. Funding the cost of the vaccine will need to be considered.

Dr. Owens reported that the Redfield Clinic is reviewing the schedule for the students' sports physicals the clinic offers.

Corey Baloun inquired about outsourcing some of the maintenance duties.

5:35 p.m.: Meeting adjourned.

5:36 p.m.: Exit Judy Carroll.

5:38 p.m.: Ted Williams made a motion for Michael O'Keefe, Tom Snyder, Geoff Durst and the Board to enter executive session to discuss personnel issues and QA report, seconded by Corey Baloun. Motion carried.

6:08 p.m.: Exit Matt Owens, MD.

6:42 p.m.: Exit Executive Session.

Ted Williams made a motion to approve the quarterly QA Report presented by Michael O'Keefe, seconded by Joe Morrissette. Motion carried.

6:58 p.m. Meeting adjourned.

The next regular Board of Governors meeting will be held on July 25, 2016 @ 4:30p.m.

Judy Carroll, Administrative Assistant
For Joe Morrissette, Secretary