

COMMUNITY MEMORIAL HOSPITAL  
REDFIELD, SD 57469  
BOARD OF GOVERNORS MEETING

July 25, 2016

The Community Memorial Hospital Board of Governors held their regular Board meeting on July 25, 2016 in the Board Room at Community Memorial Hospital.

Board members present: Bonnie Wagner, Richard Gallup, Ted Williams, Corey Baloun, and Matthew Owens, M.D.

Board members absent: Joe Morrisette.

Others present: Michael O'Keefe, CEO/Administrator, Tom Snyder, Avera Vice-President of Managed Facilities, Judy Carroll, Administrative Assistant, Gabriel Gehrke, PA, Ron Wren, PA, Mary Wipf, PA @ 4:32p.m., Andrea Rische, NP @ 4:38 p.m., Heidi Gehrke, PA@4:43p.m., and Kristine Wren, M.D. @ 5:28p.m.

President Bonnie Wagner called the meeting to order at 4:30 p.m.

Ted Williams made a motion to amend the agenda 6. Other Business or Concerns: to add 6.1 Ron Wren, PA-Provider/Board Relationship & Composition, seconded by Richard Gallup. Motion carried.

Richard Gallup made a motion to amend the agenda 8. Executive Session: to add 8.2 Open Meeting Policies, seconded by Ted Williams. Motion carried.

A motion was made by Ted Williams to approve the minutes of the regular Board of Governors meeting held on June 23, 2016, seconded by Matthew Owens, M.D. Motion carried.

**Financial Report:**

Michael O'Keefe, CEO presented the June 2016 financial reports to the Board for review.

June 2016 Accounts Payable/Accounts presented to the Board for payment: \$612,958.25.

June 2016 Payroll & Benefits for CMH Campus with Accruals: \$554,828.00.

Corey Baloun made a motion to approve the June 2016 financial reports, seconded by Matthew Owens, M.D. Motion carried.

**CEO Report by Michael O'Keefe:**

Michael O'Keefe, CEO stated the Department Leaders will begin working on their 2017 Budgets to present to the City Council next month.

CEO O'Keefe informed the Board the 2<sup>nd</sup> quarter patient satisfaction survey results are still being tallied and the survey results thus far look very positive.

On July 27<sup>th</sup> there will be an inservice for the Department Leaders on managing conflict.

CEO O'Keefe reported that Community Memorial Hospital received an acceptance letter from the South Dakota Department of Legislative Audit for the audit year ended December 31, 2015.

The Department of Health was here last week to conduct a Home Health Department survey and should receive the results later this week.

Michael O'Keefe, CEO informed the Board that a couple of the ambulances were in need of repairs and are up and running again.

Tom Snyder informed the Board that a Swot analysis survey will be emailed to the Board, Directors, and Providers to complete regarding the strength, weaknesses, opportunities, and threats of Community Memorial Hospital and Redfield Clinic facilities. This is the start of the Strategic plan carried out in September.

Tom Snyder also will be sending to the Board, Directors, and Providers a CEO performance evaluation pursuant to the Avera Management agreement. The results will be shared with the Board in September.

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**New Business:**

Michael O'Keefe, CEO presented to the Board applications for appointment to the Courtesy Medical Staff to review from Lawrence Kaler, M.D., Heeyoung Paul Wang, M.D. and Mary L. Phillips, M.D. Matthew Owens, M.D. made a motion to approve the applications to the Courtesy Medical Staff as presented, seconded by Richard Gallup. Motion carried.

**Other Business or Concerns:**

Ron Wren, PA stated that he was concerned about the relationship between the Board and the Providers. A lengthy discussion was held regarding this concern and the consensus was to look into forming a committee consisting of representatives from the Medical Staff and the Board to meet to develop an ongoing relationship. Also discussed was to have a Medical Staff representative participate in the monthly Leadership meetings. The Mayor's appointment of a full time medical staff to the Board and not to be included in any matter which involves personnel matters and to appoint a midlevel to the Board was discussed. After a lengthy discussion, Richard Gallup made a motion to recommend to the City Council to change the ordinance of the City of Redfield 2.36.100 to allow the medical staff Board member to participate in the discussion of personnel matters unless it is in direct conflict of interest of the medical staff Board member, seconded by Ted Williams. Motion carried. Matthew Owens, M.D. not voting.

President Bonnie Wagner stated that she will meet with Mayor Akin to discuss the appointment of a midlevel to serve on the Board.

5:28p.m.: Exit Gabriel Gehrke, PA

Corey Baloun inquired about having an attorney attend the Board meetings. Mike O'Keefe will follow up on this.

The next regular Board of Governors meeting will be held on August 29, 2016 @ 6:00 p.m.

5:40 p.m.: Meeting adjourned.

5: 40p.m.: Exit Heidi Gehrke, PA, Mary Wipf, PA, Kristine Wren, M.D., Ron Wren, PA, Andrea Rische, NP and Judy Carroll.

5:45 p.m.: Ted Williams made a motion for Michael O'Keefe, Tom Snyder, and the Board to enter executive session to discuss personnel issues and open meeting policies, seconded by Richard Gallup. Motion carried.

6:15 p.m.: Exit Matt Owens, MD.

6:40 p.m.: Exit Executive Session.

Corey Baloun made a motion for Michael O'Keefe, CEO to modify the Provider contracts as discussed and to continue negotiations, seconded by Ted Williams. Motion carried.

The brochure regarding the South Dakota's Open Meetings policies were reviewed. The meeting with the Mayor, representatives from the City Council and Avera personnel was discussed. The Board endorses the Community Memorial Hospital's direction under CEO Michael O'Keefe's guidance.

7:10 p.m. Meeting adjourned.

Judy Carroll, Administrative Assistant  
For Joe Morrissette, Secretary